

Mechanical Assembler

BSU Inc. is a dynamic and fast-growing Electronic Manufacturing and Design company.

Summary: The candidate is responsible for the assembly of moderately complex electronic components, sub-assemblies, products, or systems. The candidate must demonstrate quality workmanship and be able to read and interpret work documents such as BOMs, routers, work instructions, and drawings necessary to produce high quality assemblies that exceed our customer's expectations, in accordance with industry standards.

Job Duties:

1. Read moderately complex work orders, follow moderately complex production drawings and sample assemblies, or receive verbal instructions regarding duties to be performed.
2. Position and align parts in specified relationship to each other in fixture, or other holding device.
3. Crimp, stake, screw, bolt, rivet, or perform similar operations to join or secure parts in place.
4. Mount components, such as transformers, resistors, transistors, capacitors, integrated circuits, and sockets, on printed circuit boards.
5. Mount assembled components on upper level assemblies.
6. Perform basic soldering as it applies to Mechanical Assembly.
7. Install finished assemblies or subassemblies.
8. Maintain department specific records.
9. Work with minimal supervision from the Production Department Supervisor
10. Other duties as assigned.

Requirements:

1. Familiar with electronics components: resistors, capacitors, diodes, inductors, transistors, ICs, etc..
2. Minimum of 4+ years' experience in a manufacturing/assembly line
3. Expected to read and comprehend process documentation including Bills of Materials and Assembly drawings.
4. Expected to communicate well in English both verbally and in written format.
5. Candidates should be very organized with the ability to keep count of parts.
6. Candidates should have the ability to carry out detailed written or oral instructions.
7. consistently at work and on time. Must adhere to company specified work schedule.

Education:

1. High school diploma
2. associate Degree (preferred)

BSU offers an excellent benefit package including 401(k).

ABOUT THE ORGANIZATION

We take pride in our people and they take pride in adding value whenever they work with our customers. Our customers include government and not-for-profit organizations as well as businesses ranging from privately held small businesses and startups to multi-national corporations. These customers represent many industries including federal/state government, service, entertainment, instrumentation/testing, manufacturing, distribution, high-tech, and telecommunications.

EOE STATEMENT

We are an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, sexual orientation, protected veteran/military status, familial status, domestic violence status, genetic information or any other characteristic protected by law.